The manager is an official of the company in which he works, and is included in the middle and top management of enterprises or services. A manager is a person who binds the staff in an organization and defines goals and tasks that need to be carried out in the course of the organization's activities. The goal of the manager is to ensure the stable competitiveness of the company. A manager can be a man or a woman. The manager in my opinion should have such qualities as: endurance and adaptability, sociability and politeness, responsibility and justice. I also see the manager as a person who knows how to properly fall, to show, to establish himself as a valuable and irreplaceable employee, professional in his business, able to please the other person, to attract him to him. Each manager has his own approaches and management methods. The main functions of managers - management, organization, motivation, control and development. In general, to become a good manager, you need to constantly work to improve your skills in the five functions listed above. A manager is the right hand of a head who always helps him in managing the organization and the people working in it.

Most international companies have a three-leveled management system, which comprises of:

- First-level managers
- Middle-level managers
- Top-level managers.

First-level managers focus on controlling and directing on the first place. This group includes supervisors or section leaders. Other than that, they can motivate employees and keep performance feedback.

Middle-level managers are branch or department leaders, who are responsible for department's function. They devote more time to organizing than lower management.

The board of directors presents top-level managers. Their responsibility is to control and oversee the performance of the whole organization. They try to follow the world economies, politics and broad competition. Management is also a specific type of activity that requires a high level of professionalism and creativity.

I think this is hard work in terms of moral characteristics. After all, not every person is able to take responsibility for the activities of the entire organization. I believe that there are things that the manager should not do in his work. For example, you should not be allowed to load yourself with things that are not necessary for an immediate decision. And also it is impossible to create alliances, based on the first impression. We must not be allowed to bind ourselves with the adoption of any decision, without reservation of subsequent assessments. Do not try to do more than you can. We can talk a lot on this topic, but we will always come to the only conclusion that the manager is a person with a number of valuable qualities. The manager is an inexhaustible cog in the mechanism of the organization. Thus, in order to become a good manager you need to get a good education, also a person who goes to work for this position must have high resistance to stress and love his job very much!

Ivantsova Olga